

*	2	2	*
MY INFO			
≜ My	Informati	on	>
⊙ My	Time		>
🖷 My Schedule			>
My Benefits			>
ta My HR			>
🖻 My	Career		>
💕 My	Pay		~
Pay History			
For	ms		~
	W2	4	
	1099-MISC		

## **Employee Electronic Consent for W2s**



Navigate to the My Info tab > My Pay > Forms > W2

Click the Electronic Consent button in the upper right.

Check the box to Enable electronic consent. Click Save.

Confirm the selection with your password.

## **BENNETT/PORTER & ASSOCIATES, INC.**



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